



# Audit Committee

Wednesday, 6th December, 2023 at 5.30 pm  
Conference Room, Parkside, Chart Way, Horsham

Councillors: Mike Wood (Chairman)  
Dennis Livingstone (Vice-Chairman)  
Len Ellis-Brown Richard Landeryou  
Anthony Frankland Belinda Walters  
Tony Hogben

You are summoned to the meeting to transact the following business

Jane Eaton  
Chief Executive

## Agenda

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	Page No.
1. <b>Apologies for absence</b>	
2. <b>Minutes</b> <i>To approve as correct the minutes of the meeting held on 20 September 2023 (Note: If any Member wishes to propose an amendment to the minutes they should submit this in writing to <a href="mailto:committeeservices@horsham.gov.uk">committeeservices@horsham.gov.uk</a> at least 24 hours before the meeting. Where applicable, the audio recording of the meeting will be checked to ensure the accuracy of the proposed amendment.)</i>	3 - 6
3. <b>Declarations of Members' Interests</b> To receive any declarations of interest from Members of the Committee	
4. <b>Announcements</b> To receive any announcements from the Chairman of the Committee or the Chief Executive	

5. **Internal Audit - Quarterly Update Report** 7 - 18  
To consider the report of the Chief Internal Auditor  
*Members are asked to note the report and to consider if any further action is required in response to issues raised, and to identify potential items for inclusion in the internal audit plan.*
6. **Annual Governance Statement Action Plan 2023/24** 19 - 22  
To receive an update on the progress against actions contained in the Annual Governance Statement
7. **Risk Management - Quarterly Update** 23 - 34  
To receive the report of the Director of Resources  
*Members are asked to note the contents of the report.*
8. **Treasury Management Activity and Prudential Indicators - Half year report** 35 - 44  
To consider the report of the Director of Resources  
*Members are asked to note the mid-year report and prudential indicators.*
9. **Capital Strategy for 2024/25** 45 - 74  
To consider the report of the Director of Resources  
*Members are asked to vote on the recommendations in the report.*
10. **Urgent Business**  
Items not on the agenda which the Chairman of the meeting is of the opinion should be considered as urgent because of the special circumstances